

Received by Court



# REQUEST FOR COURT DOCUMENTS



INTERNAL



EXTERNAL

TO: \_\_\_\_\_ RE: \_\_\_\_\_ CASE NO.: \_\_\_\_\_ DATE: \_\_\_\_\_

I WOULD LIKE TO REQUEST COPIES OF THE FOLLOWING FROM THE COURT RECORDS:

- |                           |                                   |                         |
|---------------------------|-----------------------------------|-------------------------|
| ___ Court Judgment /Order | ___ Complaint, Citation, Petition | ___ Case Ledger         |
| ___ Modification Request  | ___ Transcripts Dated: _____      | ___ Counseling Report   |
| ___ Notice of Hearing     | ___ Pre-Sentence Report           | ___ Appeal Judgment     |
| ___ Statements            | ___ Jury Summons                  | ___ Last Will/Testament |

Other: (Please explain) \_\_\_\_\_

These records will be used for the following purposes:

\_\_\_\_\_  
\_\_\_\_\_

Requestor's Signature	Title	Date
_____	_____	_____

The Court does not have the following records: \_\_\_\_\_  
\_\_\_\_\_, you can request these from \_\_\_\_\_

Your request is hereby GRANTED/DENIED :

_____	_____
Tribal Judge	Date

If denied – reason: \_\_\_\_\_

I have on this \_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ m.

made copies of the records requested and MAILED/DELIVERED to: \_\_\_\_\_

_____	_____
Court Staff	Date

How many copies \_\_\_\_\_ X\$0.25 + \$1.00 for 1<sup>st</sup> page, = \_\_\_\_\_ total owed

The request for documents may take up to 3-5 business days.

**FEE SCHEDULE:**

- \$1.00 first page, \$0.25 / page thereafter.
- CERTIFIED COPIES: \$1.00 per page

The court will not forward or fax copies to non-parties.

Another person may pick up copies, if the one requesting authorizes.

**NOTE:** There are some Court cases that are case sensitive and the Colville Tribal Code may not allow you to have a copy of such record.